

Crummer Graduate School of Business
Fall 2005 - Spring 2006
EAMBA/PMBA Registration Procedures

TERM DATES

Fall 2005

September 12 - December 16, 2005

Fall A: September 12 - October 21

Fall B: November 2 - December 16

Spring 2006

January 16 - April 14, 2006

Spring A: January 16 - February 24

ONLINE REGISTRATION DATES (Fall 2005 AND Spring 2006)

Program registration for courses assigned to each program: 9a.m. June 20 - 5 p.m. June 24

Open registration: 5 p.m. June 24 - 5 p.m. July 1 (**registration will close at 5 p.m.**)

- ❖ EAMBA 09: Each student is responsible to register online for all courses in the fall and spring terms. Once each section of MGT 615 is full, that section will be closed and you will not be able to switch sections.
- ❖ EAMBA 10: Will be automatically registered for core courses in the fall and spring terms.
- ❖ PMBA Class 29: Fall term - will be automatically registered for MGT 612 and will need to register online for one elective course. Spring term - will need to register online for two elective courses.
- ❖ PMBA Class 30: Fall term - will need to register online for two elective courses. Spring term - will be automatically registered for MGT 612 and will need to register online for one elective.
- ❖ PMBA Class 31: Fall term - will be automatically registered for core courses. Spring term - will be automatically registered for POM 503 and will need to register online for one elective course.
- ❖ PMBA Classes 32, 33 and 34: Will be automatically registered for core courses in the fall and spring terms.

DROP/ADD DATES (*Once a course has met, the professor's approval is needed before the course can be added.*)

Fall 2005 **AND** Spring 2006

Online: September 2 at 9 a.m. - September 9 at 5 p.m.

Submitting drop/add request to Student Records: September 12 at 9 a.m. - September 16 at 5 p.m.

Spring 2006

Online: January 9 at 9 a.m. - January 13 at 5 p.m.

Submitting drop/add request to Student Records: January 16 at 9 a.m. - January 20 at 5 p.m.

DROP AND REFUND POLICY

Last day for 100% refund: By 5 p.m. on Friday of the first week of term

Last day for 75% refund: By 5 p.m. on Friday of the second week of term

Last day for 50% refund: By 5 p.m. on Friday of the third week of term

LAST DAY TO WITHDRAW FROM A CLASS

Fall 2005: October 21, 2005

Fall A: September 30

Fall B: November 22

Spring 2006: February 24, 2006

Spring A: February 3

GRADUATING STUDENTS

Students must submit an INTENT TO GRADUATE form to the Office of Student Records prior to the start of their last term of study.

STANDARD BOOKSTORE HOURS

Monday - Thursday, 8:30 a.m. - 7:00 p.m.; Friday 8:30 a.m. - 5:00 p.m.; Saturday 10:00 a.m. - 3:00 p.m.

Call the bookstore directly for vacation hours at 407.646.2133

For your most up to date schedule, please check FOXLINK.