

**ROLLINS COLLEGE**  
**Comprehensive Fee Schedule**  
**2009-2010**

	Fall Term (8/24/09 - 12/04/10) <i>July 16, 2009</i>	Spring Term (1/12/10 - 4/27/10) <i>December 30, 2009</i>	
<b>Payment Due Date:</b>			
<b>Charge</b>	<b>Amount</b>	<b>Amount</b>	<b>Total</b>
<b>Tuition</b>	\$18,110	\$18,110	\$36,220
<b>Room (Double)</b>	\$3,330	\$3,330	\$6,660
<b>Board</b>	\$2,330	\$2,330	\$4,660
<b>Comprehensive</b>	<b>\$23,770</b>	<b>\$23,770</b>	<b>\$47,540</b>
<b>Housing Options: (Substitute Double Room Rate Above)</b>			
<b>Single Room</b>	\$4,495	\$4,495	\$8,990
<b>Triple Room</b>	\$2,720	\$2,720	\$5,440
<b>Quad Room</b>	\$2,220	\$2,220	\$4,440
<b>Sutton Place Apts.</b>	\$3,885	\$3,885	\$7,770
<b>OTHER FEES:</b>			
<b>Student Health Insurance:</b>			<b>\$465</b>
Health Insurance is required for all A&S students. Students may obtain insurance either through the school or may waive this insurance with a waiver verifying personal coverage. Insurance waiver is due on 7/31/09. Insurance is charged in the fall for the entire year. Charge is non-refundable after waiver deadline (7/31/09). Cannot be prorated.			
<b>Course Related Fees:</b>			<b>Varies</b>
Applied Music Fees, Theatre & Art Lab Fees, and Select Physical Education Courses (Charged upon class registration & non-refundable after drop/add period.)			
<b>Late Schedule/Add Fee:</b>			<b>\$50</b>
Charged per course; after posted & published deadlines.			
<b>Late Registration Fee:</b>			<b>\$50</b>
Charged for all registration requests received after posted & published deadlines.			
<b>Late Check-In Fee:</b>			<b>\$250</b>
Students must check in by 5:00 p.m. on the first day of classes.			
<b>Late Payment Fee:</b>	Assessed each month an account carries a past due balance on the following scale:		
<b>Past Due Balance of \$200-\$999.99</b>			<b>\$75</b>
<b>Past Due Balance of \$1,000-\$4,999.99</b>			<b>\$125</b>
<b>Past Due Balance equal or greater than \$5,000</b>			<b>\$200</b>

**ACCEPTED FORMS OF PAYMENT**

**Please reference the student name and ID number on all payments.**

- Cash (Payable in-person only).
- Checks (Payable to Rollins College) via U.S Postal or e-check via the QuikPAY Online Billing and Payment System.
- Credit Cards (American Express, Discover, and MasterCard only) via the QuikPAY Online Billing and Payment System (See further detail below). A convenience charge of 2.75% will be applied to all credit card transactions.
- Bank Wire: Visit [http://www.rollins.edu/finance/forms/Images\\_Forms/Bursar%20Forms/WiringInstructions.pdf](http://www.rollins.edu/finance/forms/Images_Forms/Bursar%20Forms/WiringInstructions.pdf) for instructions.

### IMPORTANT DATES AND DEADLINES

- First payment due for Monthly Payment Plan.....June 1, 2009
- Payment for fall term charges due.....July 16, 2009
- Health Insurance waiver deadline.....July 31, 2009
- Fall term classes begin.....August 24, 2009
- Payment for spring term charges due.....December 30, 2009
- Spring Term classes begin.....January 12, 2010
- Health Insurance Waiver due (**Only new spring students**) .....February 15, 2010
- Statement of Financial Responsibility.....July 31, 2009

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### IMPORTANT PHONE AND FAX NUMBERS

As the start of each term approaches, the College offices receive an increased volume of calls. To avoid unnecessary delays in response time, we encourage you to contact the appropriate office as soon as possible with questions or comments regarding your particular matter.

OFFICE	PHONE	FAX
Bursar (Student Billing)	407-646-2252	407-975-6497
Financial Aid	407-646-2395	407-646-2173
Student Records (Registration)	407-646-2144	407-646-1576
Housing	407-646-2649	407-646-2359
Admissions	407-646-2161	407-646-1502
Dean of Student Affairs	407-646-2345	407-975-6485
Insurance Waiver Eligibility	407-646-2003	
Insurance Coverage Questions	800-922-3420	

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### IMPORTANT ADDRESSES

Payments should be remitted monthly to:  
(Please include the stub from the statement)  
**Do not send correspondence to this address.**

Rollins College  
P.O. Box 550748  
Tampa, FL 33655-0748

Please send correspondence and other billing items:

Rollins College  
1000 Holt Avenue-2716  
Winter Park, FL 32789-4499

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### REQUIRED FORMS

- **Annual** Statement of Financial Responsibility-Due by July 31, 2009
- **Annual** Health Insurance Waiver Form- Due by July 31, 2009

These forms are also available on our website at [www.rollins.edu/finance/bursar](http://www.rollins.edu/finance/bursar) by selecting the Bursar Forms option on the left hand margin.